



NIGERIAN ELECTRICITY REGULATORY COMMISSION
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**EXPRESSION OF INTEREST (EoI) FOR THE ENGAGEMENT OF
CONSULTANCY SERVICES**

1. INTRODUCTION

The Nigerian Electricity Regulatory Commission ("the Commission" or "NERC") was established by the Electric Power Sector Reform ("EPSR") Act 2005, which has subsequently been repealed by the Electricity Act ("EA 2023" or the "Act") of 2023. NERC is mandated by the Act to oversee the Nigerian Electricity Sector and ensure efficient industry operation, optimal utilisation of resources for the provision of electricity services, establish appropriate consumer rights and obligations regarding the provision of electricity services, and monitor the operation of the electricity market.

The Commission wishes to invite interested, competent, and reputable Service Providers with relevant experience and requisite expertise to submit an expression of interest (EoI) document to engage a professional services consultant to facilitate a strategy workshop for the Commission.

2. ELIGIBILITY REQUIREMENTS

Interested companies/firms should submit two (2) bound copies of pre-qualification/EoI documents duly signed, paginated, separated by dividers, and arranged in the order outlined hereunder:

- a. Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC), including Form CAC_{1.1} or CAC₂ and CAC₇; Business Name with Form BN1 is also acceptable for Consultancy Services;
- b. Evidence of Company's Income Tax Clearance Certificate (or Personal Income Tax Clearance Certificates of all Partners in case of Business Name) for the last three (3) years valid till 31st December 2026;
- c. Evidence of Pension Clearance Certificate valid till 31st December 2026 (this requirement is only applicable to bidders whose number of staff is 15 and above);
- d. Evidence of Industrial Training Fund (ITF) Compliance Certificate valid till 31st December 2026 (this requirement is only applicable to bidders whose number of staff is 5 and above or the bidder's annual turnover is ₦50m and above);

- e. Evidence of Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31st December 2026;
- f. Evidence of Registration on the National Database of Federal Contractors, Consultants, and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December 2026 or valid Certificate issued by BPP;
- g. Sworn Affidavit:
 - disclosing whether or not any officer of the relevant committees of the Nigerian Electricity Regulatory Commission or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
 - that no Director has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
 - that the Company/firm is not in receivership, the subject of any form of insolvency or bankruptcy proceedings, or the subject of any form of winding up petition or proceedings;
 - that the company/firm does not have an existing loan or financial liability with a bank, other financial institution, or third party that is classified as doubtful, non-performance, bad, or whose repayment portion has been outstanding for the last four (4) months;
- h. Company's/firm's Audited Accounts for the last three (3) years - 2023, 2024 & 2025;
- i. Reference Letter from a reputable commercial bank in Nigeria, indicating a willingness to provide credit facility for the execution of the project when needed;
- j. Company's/firm's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON, etc.;
- k. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years, including Letters of Awards, Valuation Certificates, Job Completion Certificates, and Photographs of the projects;
- l. For a Joint Venture/Partnership, a Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Clearance Certificate, ITF Compliance Certificate, NSITF Clearance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner).

Note: All documents for submission must be transmitted with a covering/forwarding letter under the company's/firm's letterhead paper bearing, amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), contact address, telephone number (preferably GSM No.) and e-mail address. The

letterhead paper must bear the names and nationalities of the directors of the company at the bottom of the page, duly signed by an authorized officer of the firm.

4. SUBMISSION OF EXPRESSION OF INTEREST (EoI)

Interested companies/firms are to submit two (2) bound copies of each of the expression of interest (EoI) documents separated by dividers and arranged as indicated above. The document should be submitted in a sealed envelope addressed to The Chairman, Nigerian Electricity Regulatory Commission, Plot No. 1387, Cadastral Zone A00, Central Business District, Abuja, and clearly marked with *the name of the project*. Furthermore, the reverse of each sealed envelope should bear the name and the bidder's address and drop in the designated Tender Box located at the Commission's Registry Unit on the Ground floor, Wing A, no later than 12:00 noon on Tuesday, May 19, 2026.

5. OPENING OF THE EOI DOCUMENTS

The EoI documents will be opened immediately after the deadline for submission at 12:00 noon, Tuesday, May 19, 2026, in the Commission's Hearing Room Wing B, 4th floor, Plot No. 1387, Cadastral Zone, A00, Central Business District, Abuja in the presence of bidders or their representatives. Please, ensure that you sign the EoI Submission Register in the Commission's Registry Unit on the *Ground floor, Wing A*, as the Nigerian Electricity Regulatory Commission will not be held liable for misplaced or wrongly submitted documents. For further enquiries, email procurement@nerc.gov.ng and copy habib.kidaji@nerc.gov.ng

6. GENERAL INFORMATION

- a. EoI documents must be in English Language and signed by an official authorised by the bidder;
- b. EoI documents submitted after the deadline for submission would be returned un-opened;
- c. All costs will be borne by the bidders;
- d. All documents submitted will be subjected to verification from relevant agencies;
- e. Bidders/representatives who choose to attend the EoI openings are free to do so at their own expense;
- f. The Commission is not bound to pre-qualify/shortlist any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act, 2007.

SIGNED

Chairman

Nigerian Electricity Regulatory Commission